

MACK BUSBEE, CFA
Okaloosa County Property Appraiser
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PARCEL SPLIT REQUEST FORM

OWNER NAME: _____

DATE: _____

ADDRESS: _____

I, _____, request the Okaloosa County Property Appraiser's office split the parcel listed below into two or more parcels. I acknowledge that I have read this form in its entirety and have provided the required documents listed below.

PARCEL # TO BE SPLIT ("Parent Parcel"): _____

ADDITIONAL DOCUMENTATION REQUIRED:

- Legal Description(s) and/or surveys for the NEW parcel(s) to be split.
- Proof that ALL taxes have been paid. *NOTE: Parcels cannot be split if there are any taxes owed, current or delinquent, pursuant to FL Statute 197.192.*

NOTE: Splitting property may increase taxes by affecting existing capped values. If, at a future date, you choose to reverse the process, the cap will not be restored to its former level. HOMESTEAD EXEMPTED PROPERTIES: Any exemption(s) currently in place on the "parent parcel" will NOT carry over to the new split out parcel.

DISCLAIMER:

It is the responsibility of the owner to ensure that any and all taxes, currently due or delinquent, on any parcels being split are paid in full to the Tax Collector. This agency is not responsible for any delinquent taxes, penalties, or interest that could occur or accrue due to negligence on the part of the property owner, the owner's representatives, or other parties when requesting parcel splits. Furthermore, if the property is encumbered by a mortgage / escrow account, it is the owner's responsibility to seek prior approval from the mortgage company for any changes to the property involving a split.

*Any parcel split by the Property Appraiser is for **taxation purposes only** and does not imply legality of the land division being requested, the legality for such parcel to be conveyed via land title, nor the suitability for such parcel to be developed. Contact the appropriate land development, zoning, and/or planning department of your jurisdiction for questions concerning property development or zoning.*

By signing below, I acknowledge that I have read the foregoing document and disclaimer above, in its entirety, and agree to hold the Okaloosa County Property Appraiser's office harmless of any issues that may arise due to this split request. Additionally, I understand that I must submit, in writing, any request to have the parcels combined together again.

Owner's Signature

Date

Phone

Email address (optional): _____